roadmap for support with remote teaching and learning

WHERE TO FIND INFORMATION AND ASSISTANCE

THE SECOND LOCKDOWN

On Monday, December 14, the Dutch government announced a second lockdown until at least January 19, 2021. The restrictions imposed, force us to provide all education online once more, for at least the entire third period of this academic year. The first lockdown has taught us that there is an awful lot of information on how to teach online – often found in many places – which sometimes makes it difficult to find exactly what you as teaching staff need. That is why we have developed this roadmap, in which we try to redirect you quickly and clearly to the right source of support.

1) WEBSITES WITH INFORMATION

There are many websites that provide a vast amount of information about teaching and learning online. These websites are curated on a central level by EDLAB and the University Library, as well as decentral by the faculty educational support staff. The following websites are useful sources of information.

Online Education at UM
Guidelines for teaching and learning online, for teaching staff and students.

Constructive Alignment
A handbook for applying the Constructive Alignment model to educational design.

Canvas Support Portal
Manuals, training, tips & tricks, clips and much more on working on Canvas.

VideUM
The UM support portal for video in education and research.

Other useful websites:
– **Going Canvas**: a website about the transition to our new learning management system.
– **Transition helpdesk**: a helpdesk that can help you build your course in Canvas.
– **UM Library FAQ on COVID-19 effects**: useful information on using the Library and its resources.
– **Study Smart PBL:** teacher and student materials to support learning in a PBL setting.
– **ICT Facilities**: manuals and Information about ICT facilities.

2) DIDACTIC, TECHNICAL & FUNCTIONAL SUPPORT

UM has a wide range of didactic, technical and functional support staff. Your first point of contact is the educational support staff within your own faculty. Contact them for more information. Next to that, the service centres, like ICTS and the University Library, also provide support.

DIDACTIC SUPPORT: FHML   SBE*   FPN   FaSoS   FSE   LAW

can only be reached via: sbelearningacademy@maastrichtuniversity.nl

FACULTY INFO ON COVID-19

FACULTY VIDEO SUPPORT

FACULTY CANVAS SUPPORT

Ask Your Librarian
Library support

The University Library offers support on much more than just a wide collection of sources. They provide support on educational design, use of tools, digital assessment, and much more. The Ask Your Librarian service is available 24 hours a day, for all your questions.

ICT Service centre (ICTS)
+31 43 388 5555
Mon to Fri
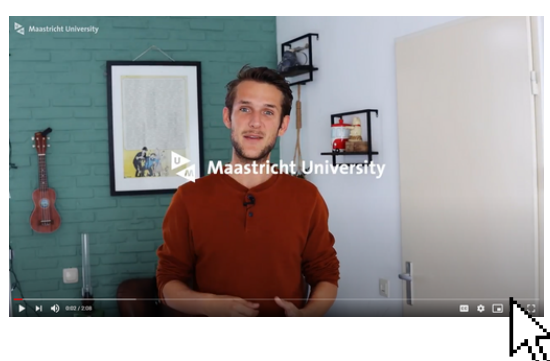08.00 - 17.00 hours
Servicedesk-ICTS@maastrichtuniversity.nl

UM offers a range of ICT facilities to students, staff, and guests. Contact the ICTS Service centre with any questions regarding ICT.

3) FINDING THE RIGHT TOOLS

There are many tools available for improving your education, and facilitating teaching and learning online. To navigate this landscape of tools, the University Library and EDLAB developed the Tool Wheel for teaching staff and the Tool Box for students.

watch the video

Teacher
Tool Wheel

Student
Tool Box

Student Tool Box

4) PROFESSIONALISATION OFFERING

UM provides all teaching staff with many opportunities for further professionalisation in regards to (online) teaching and learning, as well as how to design your education. Be sure to check out the following offering, provided by EDLAB and the University Library.

CPD
Formal activities to further develop your teaching competences.

CLIPS
Several short knowledge clips and useful webinars about (designing) teaching and learning online.

CANVAS
Canvas theme webinars. Each session will discuss a different Canvas feature.

DESIGN WORKSHOP
The Library offers an educational design training for teams. This can be done online. Check the video for more info.

Library Education Module 2:
ABC Course Design Workshop

OR CHECK OUT THE OFFERING FROM THE STAFF CAREER CENTRE

MISSING ANYTHING? LET US KNOW VIA BLENDED-PBL@MAASTRICHTUNIVERSITY.NL

Compiled on behalf of the program manager online education by the University Library and EDLAB.